

The Mayor called the meeting back to order at 5:23.

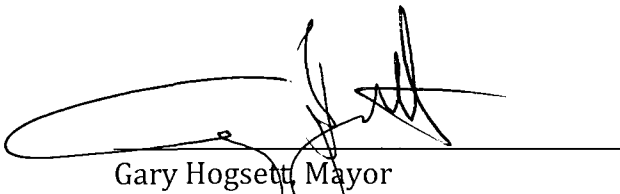
Adjournment

Motion:

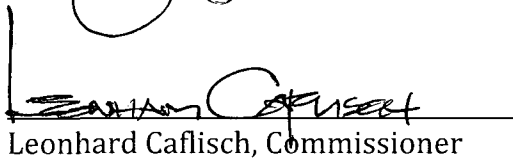
On the motion of Mayor Hogsett, seconded by Commissioner Meier, the commission adjourned the meeting.

Aye: Cafilisch, Meier, Hogsett

Nay: None



Gary Hogsett, Mayor

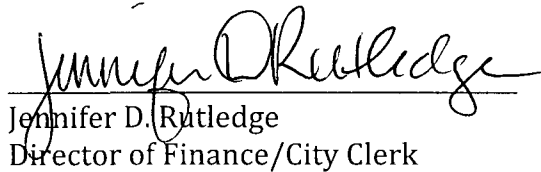


Leonhard Cafilisch, Commissioner



Fred Meier, Commissioner

Attest:



Jennifer D. Rutledge
Director of Finance/City Clerk

Minutes of the Independence City Commission's January 12, 2017 Special Meeting.

The Independence City Commission met on January 12, 2017 at 4:30pm in the Veterans Room at Memorial Hall. Mayor Gary Hogsett, Commissioner Leonhard Caflisch, and Commissioner Fred Meier were present. Others present included:

City Staff

Micky Webb, City Manager
Jennifer Rutledge, Director of Finance/City Clerk
Dave Cowan, Public Safety Director

Visitors

Larry McHugh
Nikki Harrison

Amanda Williams

Call to Order

Mayor Hogsett called the meeting to order.

Items for Commission Action

- a. **Presentation by Nikki Harrison, League of Kansas Municipalities.**

Nikki Harrison presented a proposal to the Commission on the LEAPS program. She walked the Commission through the steps the LEAPS performs on behalf of cities that use these services.

The cost of this program is a base cost of \$5,572.00 plus advertising, which is generally \$600 - \$1,100. The Commission may add steps or services at extra cost, if they so choose.

The program includes placing ads, collecting and ranking resumes, monitoring ads, providing a salary analysis, as well as other services.

Executive Session

Motion:

On the motion of Mayor Hogsett, seconded by Commissioner Meier, the commission called a 15 minute executive session according to Kansas Statue 75-4319 (b) (1) for the purpose of personnel matters of nonelected personnel, to end at 5:23. The executive session included Mayor Hogsett, Commissioner Meier, Commissioner Caflisch, and Jeff Chubb

Aye: Caflisch, Meier, Hogsett

Nay: None

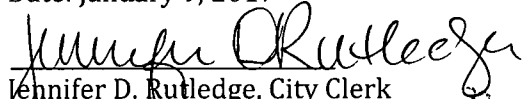
**NOTICE OF SPECIAL MEETING TO THE BOARD OF COMMISSIONERS OF THE
CITY OF INDEPENDENCE, KANSAS**

Notice is hereby given that a special meeting of the board of commissioners of the City of Independence, Kansas, will be held in the Veteran's Room at Memorial Hall, Penn and Chestnut, Independence, Kansas, at 4:30pm, on January 12, 2017 for the following purpose (s):

Items for Commission Action

- a. Presentation by Nikki Harrison, League of Kansas Municipalities.**
- b. Executive Session on Non-Elected Personnel**


Date: January 9, 2017


Jennifer D. Rutledge, City Clerk

CERTIFICATE OF SERVICE OF NOTICE


I, Jennifer D. Rutledge, the duly appointed, qualified and acting City Clerk of the City of Independence, do hereby certify that on this 9th day of January, 2017, I served a true copy of the Notice of Special Meeting on each and every member of the Board of Commissioners of the City of Independence in the manner provided by law.

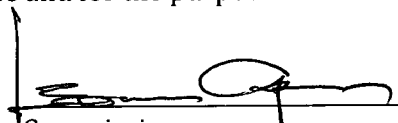
Date: January 9, 2017



Jennifer D. Rutledge, City Clerk

WAIVER OF REGULAR NOTICE OF AND CONSENT TO SPECIAL MEETING

We, the undersigned members of the Board of Commissioners of the City of Independence do hereby accept service of the notice of special meeting waiving any and all irregularities in such service and in such notice and consent and agree that the said members of said Board of Commissioners shall meet at the time and place named in such notice and for the purpose stated therein.


Mayor


Commissioner


Commissioner

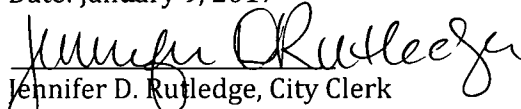
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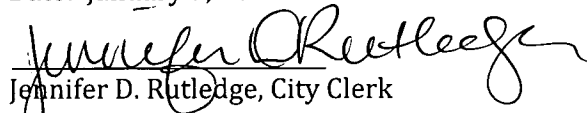
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Mayor

Commissioner

Commissioner

Minutes of the Independence City Commission's January 12, 2017 Meeting.

The Independence City Commission met on January 12, 2017 at 5:30pm in the Veterans Room at Memorial Hall. Commissioner Gary Hogsett, Commissioner Leonhard Caflisch, and Commissioner Fred Meier were present. Others present included:

City Staff

Micky Webb, City Manager
Jennifer Rutledge, Director of Finance/City Clerk
Dave Cowan, Public Safety Director
Jerry Harrison, Police Chief
Terry Lybarger, Utilities Director
April Nutt, Director of Housing
Jeff Chubb, City Attorney

Visitors

Amanda Williams	Melinda Miller
Larry McHugh	Joanne Smith
Megan Royse	Chuck Schmidt
Pete Simmons	Tony Royse
Hoite Caston	Robin Royse
Tom Simpson, MCAC	Todd Taylor
Joslyn Kusiak	Louis Ysusi
Jeffrey Gettler	Judy Ysusi
Deborah Miller	Lori Kelley
Sam Blackard	Chuck Goad
Larry Weimer	Michelle Anderson
Jeff Weimer	Charlotte Caflisch
Kathy Shephard	Lisa Wilson
Robert Meadows	Corey Hugo
Brian Beecham	Kevin Barnnan
Chris Moore	Ryan Thompson
Bob Rumfelt	Jerry Bright
Ruth Rumfelt	Ned Stichman
Billy J Booms	
Mike O'Malley	

Call to Order

Pledge of Allegiance to the United States of America

Old Business

a. This time is provided for the Commission to complete any old business prior to the reorganization.

1. Consider a proclamation declaring January 4th as Irma McCormick Day in honor of her 100th Birthday [CITIZENS].

Motion:

On the motion of Commissioner Hogsett, seconded by Commissioner Cafilisch, the commission declared January 4th as Irma McCormick Day in honor of her 100th Birthday

Aye: Cafilisch, Hogsett, Meier

Nay: None

2. Consider a proclamation declaring Monday, January 16, 2017, Dr. Martin Luther King, Jr. Commemoration Day.

Motion:

On the motion of Commissioner Hogsett, seconded by Commissioner Cafilisch, the commission declared Monday, January 16, 2017, as Dr. Martin Luther King, Jr. Commemoration Day.

Aye: Cafilisch, Hogsett, Meier

Nay: None

3. Consider a proclamation declaring January 22, 2017 as Margaret Harlin Day in honor of her 104th Birthday.

Motion:

On the motion of Commissioner Hogsett, seconded by Commissioner Meier, the commission declared January 22, 2017 as Margaret Harlin Day in honor of her 104th Birthday.

Aye: Cafilisch, Hogsett, Meier

Nay: None

New Business

- b. Reorganization of the Commission.

1. Election of Mayor

Motion:

On the motion of Commissioner Hogsett, seconded by Commissioner Cafilisch, the commission declared Fred Meier Mayor.

Aye: Cafilisch, Hogsett, Meier

Nay: None

2. Election of Vice Mayor

Motion:

On the motion of Mayor Meier, seconded by Commissioner Hogsett, the commission declared Leonhard Caflisch Vice Mayor.

Aye: Caflisch, Hogsett, Meier

Nay: None

3. Designation of Official City Newspaper

Motion:

On the motion of Commissioner Hogsett, seconded by Commissioner Caflisch, the commission designated the Independence Daily Reporter as the Official City Newspaper.

Aye: Caflisch, Hogsett, Meier

Nay: None

4. Designation of Official City Depository

Motion:

On the motion of Mayor Meier, seconded by Commissioner Hogsett, the commission designated Community National Bank as the Official City Depository.

Aye: Caflisch, Hogsett, Meier

Nay: None

5. Consider changing day of the week and time for Commission meetings

Motion:

On the motion of Mayor Meier, seconded by Commissioner Hogsett, the commission declared the 2nd and 4th Thursdays at 5:30pm as the official meetings of the Commission.

Aye: Caflisch, Hogsett, Meier

Nay: None

Adoption of the Consent Agenda

c. Appropriations

1. A-1782

Motion:

On the motion of Commissioner Hogsett, seconded by Commissioner Cafilisch, the commission approved A-1782 for \$1,297,665.16.

Aye: Cafilisch, Hogsett, Meier

Nay: None

2. P-1746

Motion:

On the motion of Commissioner Hogsett, seconded by Commissioner Cafilisch, the commission approved P-1746 for \$129,486.95.

Aye: Cafilisch, Hogsett, Meier

Nay: None

- d. Consider approving the minutes of the December 19, 2016 Commission meeting [CITIZENS].

Motion:

On the motion of Commissioner Hogsett, seconded by Commissioner Cafilisch, the commission declared Fred Meier Mayor.

Aye: Cafilisch, Hogsett, Meier

Nay: None

- e. Consider adopting an ordinance regulating traffic within the corporate limits of the City of Independence, Kansas and incorporating by reference the "Standard Traffic Ordinance for Kansas Cities," 44th Edition, 2016 [CITIZENS].

City staff recommends adopting the attached ordinance as prepared by the City Attorney adopting the Standard Traffic Ordinance, 44th Edition, 2016.

Motion:

On the motion of Commissioner Hogsett, seconded by Commissioner Cafilisch, the commission adopted Ordinance 4236, regulating traffic within the corporate limits of the City of Independence, Kansas and incorporating by reference the "Standard Traffic Ordinance for Kansas Cities," 44th Edition, 2016.

Aye: Cafilisch, Hogsett, Meier

Nay: None

- f. Consider adopting an ordinance regulating public offenses within the corporate limits of the City of Independence, Kansas and incorporating by reference the "Uniform Public Offense Code for Kansas Cities," 32nd Edition, 2016 with certain omissions [CITIZENS].

City staff recommends adopting the attached ordinance as prepared by the City Attorney adopting the Uniform Public Offense Code, 32nd Edition, 2016.

Motion:

On the motion of Commissioner Hogsett, seconded by Commissioner Cafilisch, the commission adopted Ordinance 4237, regulating public offenses within the corporate limits of the City of Independence, Kansas and incorporating by reference the "Uniform Public Offense Code for Kansas Cities," 32nd Edition, 2016, with certain omissions.

Aye: Cafilisch, Hogsett, Meier

Nay: None

- g. Consider the Treasurers' financial statement for November 30, 2016 [CITIZENS].

Attached is the Treasurers' financial statement for November 30, 2016. The City Clerk/Finance Director recommends approval.

Motion:

On the motion of Commissioner Hogsett, seconded by Commissioner Cafilisch, the commission approved the Treasurer's Financial Statement for November 30, 2016.

Aye: Cafilisch, Hogsett, Meier

Nay: None

Items for Commission Action

- h. Consider MCAC funding for 2017 [CITIZENS/ECONOMIC DEVELOPMENT].

This item was tabled from your previous meeting. The Commission requested the MCAC Interim Director present to the Commission regarding this request to increase funding. Attached is a letter from MCAC and a copy of the Economic Development Fund. Below is the information that was provided to the Commission at your last meeting:

The City of Independence provides \$17,000 per year to MCAC for their annual dues. The City of Coffeyville had previously provided \$25,000 and reduced this to \$15,000. At a recent meeting of the Coffeyville City Commission, the City of Coffeyville indicated that they would increase their funding level to the same amount as Independence up to \$25,000.

This item will be discussed during the budget process as the request for \$25,000 is for the 2018 budget year.

- i. Consider quotes received for a copier in the City Clerk's Office [CITY EMPLOYEES].

The 2016 budget included \$9,000 to replace the copier in the City Clerk's Office. However, quotes were not received in time to place this on the agenda in 2016 for approval. Therefore, the City Clerk/Finance Director has obtained the following quotes that will be reviewed with the Commission at the meeting:

	COPIER PRICE	3 HOLE PUNCH OPTION	TOTAL	MAINTENANCE PRICE PER PAGE
Lakeland	\$6,500.00	\$356.00	\$6,856.00	\$0.0059
Galaxie	\$6,472.00		\$6,472.00	\$0.0100
Copy Products	\$5,695.00	\$200.00	\$5,895.00	\$0.0045

They are having issues with the current copier, which has increased since running several thousand fliers for the water emergency. If the Commission approves this purchase, staff will request that budgeted funds be included in the 2017 revised budget.

Motion:

On the motion of Commissioner Hogsett, seconded by Commissioner Cafilisch, the commission approved the purchase of a copier with the 3 hole punch option from Copy Products for a total price of \$5,895.00

Aye: Cafilisch, Hogsett, Meier

Nay: None

- j. Consider authorizing ambulance remount as budgeted [CITIZENS/CITY EMPLOYEES].

The 2017 budget includes \$125,000 to remount an ambulance box onto a new 2017 Ford E-450, V10 gas chassis. Attached is a quote from Emergency Services Supply in the amount of \$124,795 which includes a \$1,700 deduction for the trade in of a 2009 E-450 chassis. The Public Safety Director will be available to review this item with the Commission.

Motion:

On the motion of Mayor Meier, seconded by Commissioner Hogsett, the commission authorized the ambulance remount as budgeted.

Aye: Hogsett, Meier, Cafilisch

Nay: None

- k. Consider a request from Hoite Caston to re-purpose the Indy Website Video to promote Independence businesses [CITIZENS].

Hoite Caston would like to address the Commission regarding utilizing the Indy Website video for business promotions.

Motion:

On the motion of Commissioner Hogsett, seconded by Commissioner Cafilisch, the commission approved the request from Hoite Caston to re-purpose the Indy Website Video to promote Independence businesses.

Aye: Cafilisch, Hogsett, Meier

Nay: None

- l. Consider quotes received for downtown street repair work [CITY EMPLOYEES].

The attached quotes were received to repair the downtown streets due to the water line breach by a private contractor. City staff has requested that Shawn Turner be available to discuss the quotes received with the Commission. At the time of this memo we have not received confirmation regarding whether or not he is available.

This item was tabled to a later meeting so the engineer can be present to answer questions.

- m. Consider a request for an outside City water meter for an existing City water customer at 3046 Brookside Drive [CITIZENS].

Attached is a memo from the City Attorney regarding a request from the residents of 3046 Brookside Drive for a separate water meter. Currently they are receiving water service with a meter that is connected to a mobile home park that is adjacent to them. Originally this property was all under one ownership, however, it has since been separated into separate ownerships. The extension of services policies are also attached for your information.

Motion:

On the motion of Commissioner Hogsett, seconded by Commissioner Cafilisch, the commission approved the request for an outside City water meter for an existing City water customer at 3046 Brookside Drive.

Aye: Cafilisch, Hogsett, Meier

Nay: None

- n. Consider contract with the League of Kansas Municipalities for a City Manager Search for \$5,572.00 + advertising costs.

Motion:

On the motion of Mayor Meier, seconded by Commissioner Hogsett, the commission approved the contract with the League of Kansas Municipalities for a City Manager search for \$5,572.00 + advertising costs.

Aye: Cafilisch, Hogsett, Meier

Nay: None

- o. Consider delaying Treanor's investigation of Building D due to parties interested in purchasing Building D.

No action was taken on this item

- p. Report on City projects and other updates [CITIZENS/CITY EMPLOYEES].

1. Department of Justice Letter

Attached is a letter received by the Department of Justice indicating that they have deemed the agreement with the City regarding ADA improvements complete.

2. Sales Tax

Attached is the latest report regarding sales tax receipts.

3. Election Update – the City Clerk informed the commission that due to legislative changes, the filing period for City Commission offices will be June 1 to July 1, 2017. Candidates for the office of Commissioner will need to file at the County offices.

4. SWOT Analysis

The City Manager reviewed the SWOT analysis from the water emergency and informed the Commission that we are prepared for

the possible ice emergency situation approaching the area this weekend.

5. Consider approving payment of Independence Heat and Air bill for \$18,900.00

The City Manager told the Commission that the heaters had been installed at the Roundtop and asked them to approve payment to Independence Heating and Air that did not make it on the ordinance previously approved during this meeting.

Motion:

On the motion of Commissioner Hogsett, seconded by Commissioner Meier, the commission approved the payment to Independence Heat and Air for \$18,900.00

Aye: Hogsett, Meier

Nay: Cafilisch

Executive Session

Motion:

On the motion of Mayor Meier, seconded by Commissioner Hogsett, the commission called a 15 minute executive session according to Kansas Statute 75-4319 (b) (2) for the purpose of consultation with an attorney for the body or agency, to end at 7:06pm. The executive session included Mayor Hogsett, Commissioner Meier, Commissioner Cafilisch, David Cowan and Jeff Chubb

Aye: Cafilisch, Meier, Hogsett

Nay: None

Adjournment


Motion:

On the motion of Mayor Meier, seconded by Commissioner Hogsett, the commission adjourned the meeting.


Aye: Cafilisch, Meier, Hogsett

Nay: None

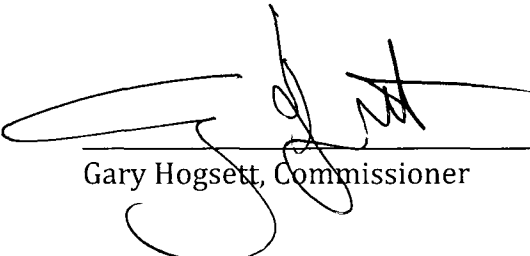
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Fred Meier, Mayor

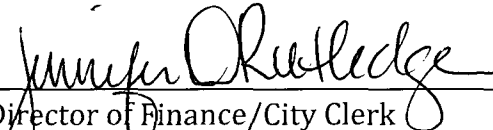


Leonhard Caffisch, Commissioner



Gary Hogsett, Commissioner

Attest:



Director of Finance/City Clerk

Attendance Sheet
City Commission Meeting
January 12, 2017 ~~8~~:30pm

5

PLEASE PRINT

Name	Address
1 Meggan Royse	Melinda Miller
2 Pete Smith	Joanne Smith
3 Hoite Coston	Chuck Schmidt
4 Tom Simpson MCAC	Tony Royse
5 Joslyn Kusiak	Robin Royse
6 Seely Gether	TODD TAYLOR
7 Jamie Ruedel	Louis & Judy Garsa
8 Deborah Miller	Eric King
9 Ben Blunt	Dick GARD
10 Tony Wynn	Miracle Anderson
11 Jeff Weimann	Charlotta Caprich 600 S. 9th
12 Kathy Shepard	Wife
13 Robert Meadows	Cory HSO
14 Brian Beecher	Kevin Priddy
15 Chris Moore	Ryan Thompson
16 Bob + Reta Rumpf	
17 Billy J. Booms	
18 Mike O'malley	

19 Jerry Bright

20 Ned Stichtman

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