

Minutes of the Independence City Commission's March 15, 2018 Special Meeting

The Independence City Commission met for a special meeting on March 15, 2018 at 5:30 P.M. in the Veterans Room at the Memorial Hall. Mayor Leonhard Caflisch, Commissioner Louis Ysusi, and Commissioner Gary Hogsett were present. Others present included:

City Staff

Craig Whitehead, City Manager
Kelly Passauer, Assistant City Manager
Michael Borovetz, Director of Finance/City Clerk
Jeff Chubb, City Attorney
David Cowan, Director of Public Safety
Terry Lybarger, Director of Utilities
Shawn Wallis, Fire Chief
Mike Passauer, Director of Public Works
April Nutt, Director of Housing Authority
Jerry Harrison, Police Chief
Barbara Beurskens, Director of Parks & Zoo
Barry Beurskens, Fire Captain

Visitors

Amanda Williams	Cindy Buch
Brian McHugh	Dean Hayse
Charlotte Caflisch	Tony Royse
Jerry Bright	Marcus Hamilton
Steve Fuller	Cory Standridge
Mat Bennett	Jean Barnett
Debbie Miller	Drew Risin
Tabitha Snodgrass	Judy Ysusi
Keith Copithke	

Call to Order

Mayor Caflisch called the meeting order at 5:30 p.m.

Items for Commission Action

A. Executive Session – Personnel Matters of Nonelected Personnel – (Mayor Caflisch requested)

Motion:

On the motion of Mayor Caflisch, seconded by Commissioner Hogsett, the Commission recessed for an executive session for the purpose of personnel matters of nonelected personnel pursuant to exception KSA 75-4319 (b)(1).

The open meeting will resume at 6:00 p.m. in the Veteran's Room of Memorial Hall.

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Those invited to the attend are the City Commissioners only to begin the session and then Craig Whitehead and Jeff Chubb will join.

Aye: Caflich, Ysusi, Hogsett

Nay: None

Mayor Caflich called the meeting back to open session at 6:00 p.m.

Motion:

On the motion of Mayor Caflich, seconded by Commissioner Hogsett, the Commission extended the executive session by 15 minutes to end at 6:15 p.m.

Aye: Caflich, Ysusi, Hogsett

Nay: None

Mayor Caflich called the meeting back to open session at 6:15 p.m.

B. Consider proposal for Community Based Strategic Planning

Motion:

On the motion of Commissioner Hogsett, seconded by Commissioner Ysusi, the Commission accepted the proposal from Tanner, LLC to complete a Community Based Strategic Plan for the City of Independence.

Aye: Caflich, Ysusi, Hogsett

Nay: None

C. Consider discussing City Hall and Public Safety facilities project and providing future direction

Mayor Caflich asked about the proposal from Treanor on the initial work to seal 1916 City Hall. Whitehead said that he received the proposal today and would work to schedule for the March 22nd meeting. It was also discussed about developing an RFQ for both projects.

No action was taken on this item.

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D. Consider discussing replacement policy for Fire protection apparatus

Mike Borovetz and Shawn Wallis presented to the Commission an evaluation of the financial considerations of buying a new ladder truck and also buying a used ladder truck. Following the Commission and City staff further discussed the merits of buying new versus used, funding, other equipment needs and maintenance.

No action was taken on this item.

E. Consider discussing options for providing future Fire/EMS services to the residents of Independence (Mayor Cafilisch requested)

Whitehead informed the Commission that the City had participated in a meeting between the county and the four cities in the county and CRMC. The group is forming a taskforce to look at county wide EMS. Mayor Cafilisch thought the City should entertain a proposal from Labette Health. The Commission and Whitehead discussed at length the different options and the Commission agreed that all options should be explored. Cafilisch asked Whitehead to prepare a RFQ to hire a consultant to evaluate the best option for the City and bring it back to the Commission to review.

No action was taken on this item.

F. Consider discussing 2016 Financial Audit and request of auditors to meet individually with City Commissioners prior to public presentation on March 22, 2018 (Mayor Cafilisch requested)

The Commission discussed the request and decided to review the audit and formulate questions that could be forwarded to the auditors.

No action was taken on this item.

G. Consider discussing FY2019 budget preparation schedule (Mayor Cafilisch requested)

Whitehead and Borovetz are developing the budget schedule and will provide it to the Commission when finalized. It was discussed to allow sufficient time for the Commission to meet to review the budget proposal.

No action was taken on this item.

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Adjournment

Motion:

On the motion of Commissioner Hogsett, seconded by Commissioner Ysusi, the commission adjourned the meeting.

Aye: Caflisch, Meier, Hogsett

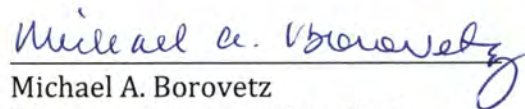
Nay: None


Leonhard Caflisch, Mayor


Louis Ysusi, Commissioner


Gary Hogsett, Commissioner

Attest:


Michael A. Borovetz
Director of Finance/City Clerk

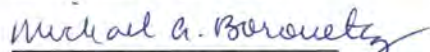
**NOTICE OF SPECIAL MEETING TO THE BOARD OF COMMISSIONERS OF THE
CITY OF INDEPENDENCE, KANSAS**

Notice is hereby given that a special meeting of the board of commissioners of the City of Independence, Kansas, will be held at the Memorial Hall, Penn and Chestnut, Independence, Kansas, at 5:30 p.m., on March 15, 2018 for the following purpose (s):

Items for Commission Action

- A. Executive Session – Personnel Matters of Nonelected Personnel – (Mayor Caflich requested)**
- B. Consider proposal for Community Based Strategic Planning**
- C. Consider discussing City Hall and Public Safety facilities project and providing future direction**
- D. Consider discussing replacement policy for Fire protection apparatus**
- E. Consider discussing options for providing future Fire/EMS services to the residents of Independence (Mayor Caflich requested)**
- F. Consider discussing 2016 Financial Audit and request of auditors to meet individually with City Commissioners prior to public presentation on March 22, 2018 (Mayor Caflich requested)**
- G. Consider discussing FY2019 budget preparation schedule (Mayor Caflich requested)**

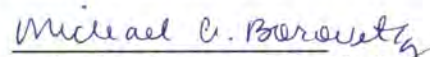
Date: March 15, 2018


Michael A. Borovetz, City Clerk

CERTIFICATE OF SERVICE OF NOTICE


I, Michael A. Borovetz, the duly appointed, qualified and acting City Clerk of the City of Independence, do hereby certify that on this 15th day of March, 2018, I served a true copy of the Notice of Special Meeting on each and every member of the Board of Commissioners of the City of Independence in the manner provided by law.

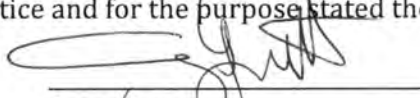
Date: March 15, 2018

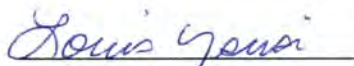

Michael A. Borovetz, City Clerk

WAIVER OF REGULAR NOTICE OF AND CONSENT TO SPECIAL MEETING

We, the undersigned members of the Board of Commissioners of the City of Independence do hereby accept service of the notice of special meeting waiving any and all irregularities in such service and in such notice and consent and agree that the said members of said Board of Commissioners shall meet at the time and place named in such notice and for the purpose stated therein.


Mayor


Commissioner


Commissioner