

## **Minutes of the Independence City Commission's May 10, 2018 Meeting**

The Independence City Commission met on May 10, 2018 at 5:30pm in the Veterans Room at Memorial Hall. Commissioner Leonhard Caflisch and Commissioner Louis Ysusi were present. Commissioner Gary Hogsett was absent. Others present included:

### **City Staff**

Craig Whitehead, City Manager  
Kelly Passauer, Assistant City Manager  
Michael Borovetz, Director of Finance/City Clerk  
David Cowan, Public Safety Director  
Jeff Chubb, City Attorney  
Shawn Wallis, Fire Chief  
Terry Lybarger, Director of Utilities  
Mike Passauer, Director of Public Works  
Jerry Harrison, Police Chief  
Shawn Wallis, Fire Chief  
Rick Barnes, City Maintenance

### **Visitors**

Larry McHugh	Vance Kelley
Amanda Williams	Vic Gorman
Charlotte Caflisch	Joel Morison
Jean Barnett	Dan Klucas
Jerry Bright	Dorcus Sutton
Kari West	Dean Hayse
Steve Mankins	DeAngelo Davis
Debbie Miller	Judy Ysusi
Jon Risner	
Wayne Gudmonson	

### **Call to Order**

Mayor Caflisch called the meeting order at 5:30 p.m.

### **Pledge of Allegiance to the United States of America**

### **Adoption of Agenda**

#### **Motion:**

**On the motion of Commissioner Ysusi, seconded by Mayor Caflisch, the Commission adopted the agenda.**

**Aye: Caflisch, Ysusi**

**Nay: None**

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**Adoption of the Consent Agenda**

- A. Appropriations**
  - 1. A-1814**
  - 2. P-1783**
  
- B. Consider minutes of the April 26, 2018 City Commission Meeting.**
  
- C. Consider a request from ASTRA to close the 100 block of East Myrtle on Saturday, July 7, 2018 from 1 PM to 2 AM, Sunday, July 8, 2018.**
  
- D. Consider receipt of property donation located at 309 Cypress.**

**This item was moved to Items for Commission Action.**

**Motion:**

**On the motion of Commissioner Ysusi, seconded by Mayor Cafilisch, the Commission denied the request to accept the property at 309 Cypress.**

**Aye: Cafilisch, Ysusi**

**Nay: None**

- E. Consider the sale contract of property located at 1903 Bradley Court.**
  
- F. Consider quotes received for the 2018 Safety Committee Health Fair.**

**Motion:**

**On the motion of Commissioner Ysusi, seconded by Mayor Cafilisch, the Commission approved the Consent Agenda excluding Item D.**

**Aye: Cafilisch, Ysusi**

**Nay: None**

**Proclamation**

- A. Consider proclaiming May 14-18, 2018 as Police Week.**

**Motion:**

**On the motion of Mayor Cafilisch, seconded by Commissioner Ysusi, the Commission proclaimed May 14 through May 18, 2018 as Police Week.**

**Aye: Cafilisch, Ysusi**

**Nay: None**

## Minutes of the Independence City Commission's May 10, 2018 Meeting

### Items for Commission Action

A. Consider energy upgrades for Building D to be funded from Mercy grant.

Kari West, Westar, discussed the energy report that was put together for Building D.

Steve Mankins, BCS, presented to the Commission a proposal to reduce electrical costs to Building D.

### Motion:

Commissioner Ysusi made a motion to approve a contract in the amount of \$163,457 with Building Controls and Services, Inc. to perform Phase 1 HVAC and electrical upgrades to Building D, as per their proposal of November 9, 2017.

The motion died from a lack of a second of the motion.

B. Consider a scope of work for architectural services with TreanorHL to seal the envelope of the 1916 City Hall building.

Andy Pitts and Vance Kelley, Treanor HL, presented their plan for architectural services to 1916 City Hall.

### Motion:

On the motion of Commissioner Ysusi, seconded by Mayor Cafilisch, the Commission authorized an agreement to be prepared by the City Attorney for architectural services with TreanorHL in the amount of \$84,000 plus expenses to be funded from special use sales tax for buildings and facilities to seal the envelope of the 1916 City Hall Building.

Aye: Cafilisch, Ysusi

Nay: None

C. Consider a request from the First United Methodist Church to add a street light in the middle of the 200 block of South 6th Street on the west side.

### Motion:

On the motion of Commissioner Ysusi, seconded by Mayor Cafilisch, the Commission authorized adding a street light in the middle of the 200 block of South 6th Street on the west side.

Aye: Cafilisch, Ysusi

Nay: None

**Minutes of the Independence City Commission's May 10, 2018 Meeting**

**D. Consider entering into a Cooperation Agreement for the US-75 Access Management Plan.**

**Motion:**

**On the motion of Commissioner Ysusi, seconded by Mayor Cafilisch, the Commission authorized the Mayor to sign the Cooperation Agreement for the US-75 Access Management Plan.**

**Aye: Cafilisch, Ysusi**

**Nay: None**

**E. Consider designating the following streets as truck routes:**

- 1. 10th Street from the south city limits to Sycamore Street**
- 2. Sycamore Street from Pennsylvania Avenue to 21st Street**
- 3. 13th Street from Main Street to Railroad Street**
- 4. Railroad Street between 15th and 11th Streets**
- 5. 15th and 11th Streets between Railroad and Sycamore Streets**

**Motion:**

**On the motion of Commissioner Ysusi, seconded by Mayor Cafilisch, the Commission designated the following streets as truck routes:**

- 10<sup>th</sup> Street from the south city limits to Sycamore Street**
- Sycamore Street from Pennsylvania Avenue to 21<sup>st</sup> Street**
- 13<sup>th</sup> Street from Main Street to Railroad Street**
- Railroad Street between 15<sup>th</sup> and 11<sup>th</sup> Streets**
- 15<sup>th</sup> and 11<sup>th</sup> Streets between Railroad and Sycamore Streets**

**And designated the 700 block of North 13<sup>th</sup> as a "No Parking Zone" on the east side of the street and designate the 800 block of North 13<sup>th</sup> as a "No Truck Parking Zone" with the proper signage.**

**Aye: Cafilisch, Ysusi**

**Nay: None**

**F. Consider approving a Memorandum of Understanding (MOU) with the Kansas East Region Department for Children and Families (DCF) and the City of Independence for use of space in Building D.**

## **Minutes of the Independence City Commission's May 10, 2018 Meeting**

### **Motion:**

**On the motion of Commissioner Ysusi, seconded by Mayor Cafilisch, the Commission approved the Memorandum of Understanding with the East Region of the Kansas Department of Children and Families.**

**Aye: Cafilisch, Ysusi**

**Nay: None**

**G. Consider a proposal from Jarred, Gilmore & Phillips, PA to prepare the 2017 Audit.**

### **Motion:**

**On the motion of Mayor Cafilisch, seconded by Commissioner Ysusi, the Commission approved the agreement with Jarred, Gilmore & Phillips, PA to prepare the fiscal year 2017 audit with verification of public presentation and clarification of internal controls.**

**Aye: Cafilisch, Ysusi**

**Nay: None**

### **Reports**

- A. 2016 Audit Compliance Status Report**
- B. 1st Quarter Treasurer Report**
- C. City Board Minutes**
  - 1. April 18, 2018 Recreation Commission Minutes**

### **Commissioner Comments**

**Commissioner Ysusi noted that he would have more question for City Clerk Mike Borovetz and City Manager Craig Whitehead on the financials.**

**Mayor Cafilisch asked if the healthcare facility that was interested in purchasing Building D had been contacted. Whitehead said he visited with them and they are still interested but had not heard back.**

### **City Manager's Report**

**Craig Whitehead discussed with the Commission about critical conversations and wanted to have one with the Commission about the 5 mills for Capital Projects that have been discussed and about the fact the Commission was informed the 5 mills would be used to support General Fund capital projects for 2018 before the 2018 Budget was approved by the Commission. He also noted that if the Commission wanted to eliminate the General Fund capital for 2018 and use it towards the purchase of a ladder truck for the Fire Department, they could do so.**

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**Public Concerns**

Debbie Miller addressed the Commission to talk about a change in City philosophy. She noted that City has been run for decades as directed by City staff and the Commission has just accommodated. During this time, there is additional debt and rate increases. She believes current City staff is fighting the Commission on changes.

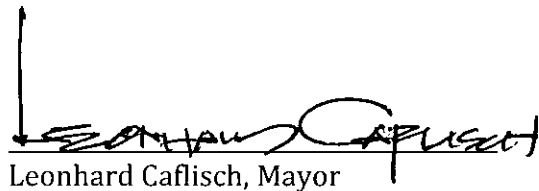
**Adjournment**

**Motion:**

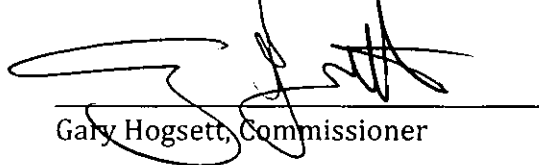
On the motion of Commissioner Ysusi, seconded by Mayor Caflisch, the commission adjourned the meeting.

Aye: Caflisch, Ysusi

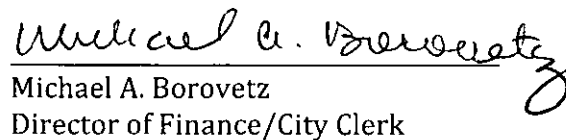
Nay: None

  
Leonhard Caflisch, Mayor

  
Louis Ysusi, Commissioner

  
Gary Hogsett, Commissioner

Attest:

  
Michael A. Borovetz  
Director of Finance/City Clerk